Return and Exchange Form

Send returns to:
561 E. Hines Hill Rd.
Hudson, OH 44236

Have any questions?
Contact us at: 330-655-5050

Please look over your order as soon as your receive it to insure that all items are correct and fit properly. If for any reason you are not pleased, for customers within the USA, return your product with original tags (attached) for a full refund (***except for closeout or custom items***), less shipping charges. **Items that have been washed, soiled, worn (other than initially trying on), or altered in any way will not be returnable.** Returns and exchanges must be received within **30 days** from the date the merchandise was shipped. We also ask that you insure the package, for your protection. If you are exchanging your product, as a courtesy for our **USA customers**, we will re-ship the first exchange free of charge. **There will be a 25% restocking fee charged for the return of three items or more.**

For **international customers**, you will be responsible for all freight and duty charges relating to your return shipment (as to not incur duties, please declare items as USA goods being returned to the manufacturer). For any differences in price and shipping & handling costs, we are able to send you a PayPal invoice. If a shipment is returned undelivered, we will credit the value of the order less the freight charges in both directions.

Please fill out the form for **ALL RETURNS**. Missing or lack of information can cause a delay in your return or exchange.

Please allow up to 2 weeks to process returns and exchanges.

Step 1

Send exchange to: **(If different from original order)**

Name: _____

Address: _____

Please select one of the following options:

☐ Exchange for another item(s). ***Continue to step 2, 3, and 4***

☐ Reimburse my original method of payment. ***STOP after step 2.***

Step 2: Returns

In the form below, please indicate item(s) you are returning, including a reason code.

Reason Code	Item #	Color	Size	Qty	Item Name	Price	Total Price

Reason Code:

Sizing	Color	Quality/Satisfaction		Service
A - Too Small	C - Do not like color	E - Defective Construction		K - Wrong Item Shipped
B - Too Big	D - color not as shown	F - Misjudged Sizing	H - Did not like fabric	L - Not as pictured
		G - Returning a gift	J - Did Not Like Styling	M - Not as described
Additional comments:				

Step 3: Exchanges

Item #	Color	Size	Qty	Item Name	Price	Total Price

Step 4 Method of payment

If the total of your exchange exceeds the value of your return, please provide a method of payment. (Circle One)

Check/Money Order MasterCard Visa American Express Discover ***Call for card info***

If you would like to contact us, please send your email to info@uswings.com

Card #: _____

Exp Date: _____ Security Code: _____

Signature: _____

REV. 8/2017